



**WAFaqi MOHTASIB SECRETARIAT
REGIONAL OFFICE, SLIC BUILDING,
6TH FLOOR, THANDI SARAk, HYDERABAD**

**TENDER NOTICENO.1
(PURCHASE OF STATIONERY ITEMS)**

Wafaqi Mohtasib Secretariat, Regional Office, Hyderabad intends to purchase stationery items on the annual running contract as and when required basis for the financial year 2020-21 from September, 2020 or from the date of award of the contract upto 30th June, 2021 from Original Manufacturers/ authorized distributors/ Suppliers/ Contractors registered with Income Tax and Sales Tax Departments and maintaining proper shops located in Hyderabad. The inventory will be supplied on free delivery basis at Wafaqi Mohtasib's Secretariat, Hyderabad.

2. List of items with specifications and terms and conditions are given in the tender documents. The tender documents can be obtained free of cost from Wafaqi Mohtasib Secretariat, Regional Office, Hyderabad on any working day during office hours from 9.00 am to 4.00 pm or the tender documents can also be downloaded from www.wafaqi.mohtasib.gov.pk free of cost.
3. Interested bidders may submit their bids on this Secretariat's tender documents duly signed/sealed along with covering letter on firm/company's letter head on or before **07.10.2020** by **2.00 p.m.** positively in the office of the undersigned. Bids will be opened at **2.30 p.m** on the same day in the presence of bidders or their representatives who prefer to be present. Bids offered on other than tender documents will not be accepted. The annual running contract will be awarded to successful bidder(s) after evaluation of bids/scrutiny by the committee and in accordance with PPRA Rules, 2004.
4. Each bid should be accompanied with bid security of Rs.25,000/- in the shape of pay order in favour of Wafaqi Mohtasib Secretariat, Regional Office, Hyderabad. The bids without bid security shall not be entertained.
5. The firms should be the active tax payer and registered with income/sales tax department. The payment of all the taxes is the responsibility of the firms.
6. The competent authority may reject all bids or proposals at any time prior to be acceptance of a bid or proposal in accordance with Rule 33 of Public Procurement Rules, 2004.

sd/-

(SYED ASGHAR)
Drawing & Disbursing Officer
Pho: 022-9201607

Dated: **22.09.2020**