



**Wafaqi Mohtasib (Ombudsman)'s Secretariat  
Islamabad**

Dated: 31<sup>st</sup> August, 2023

**Job Opportunity**

The office of the Wafaqi Mohtasib (Ombudsman) established its Data Centre at Headquarters in Islamabad in the year 2009 with the aim to provide speedy and free of cost relief to the citizens by effectively using the Complaint Management Information System (CMIS) module. For the purpose of smooth functioning and reinforcement of the IT Wing of this office, services of qualified person is currently required for filling up the following position under Article-20 of P.O. 1 of 1983 on contract basis for three years (initially 06 months on probation) extendable on the basis of satisfactory performance at Headquarters, as per criteria mentioned against each:-

| S.No. | Name of the position                                                                                                                                                                                                     | Eligibility Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| 1.    | <b>Director General (IT)</b><br>(equivalent to BS-20)<br>on monthly remuneration of Rs. 300,000/- per month<br>Or<br><b>Director (IT)</b><br>(equivalent to BS-19)<br>on monthly remuneration of Rs. 250,000/- per month | <b>Qualifications:</b> The candidate must have a minimum BS degree in the relevant field i.e. Information technology/ Computer Sciences or related area from an accredited university. Candidates with higher qualifications would be given preference.<br><br><b>Experience:</b> <b>For Director General (IT)</b><br>At least 17 years experience, out of which 12 years should be in managing, organizing and directing IT operations. Substantial exposure to data processing, hardware platforms, enterprise software applications and outsourced systems. Good understanding of computer system characteristics, features and integration capabilities. Should have command on state of the art Data Centre related technologies.<br>The officer will be responsible for overseeing Data Center operations which include analyzing & determining the appropriate layout for all equipment in the Data Center as well as spearheading the implementation & planning of ongoing additions, load balancing and HVAC needs of the equipment.<br><br><b>Age:</b> Not more than 45 years. |

**P.T.O.**

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|  |  | <p><b>Experience:</b>    <b>For Director (IT)</b></p> <p>At least 12 years experience, out of which 7 years should be in managing, organizing and directing IT operations. Substantial exposure to data processing, hardware platforms, enterprise software applications and outsourced systems. Good understanding of computer system characteristics, features and integration capabilities. Should have command on state of the art Data Centre related technologies.</p> <p>The officer will be responsible for overseeing Data Center operations which include analyzing &amp; determining the appropriate layout for all equipment in the Data Center as well as spearheading the implementation &amp; planning of ongoing additions, load balancing and HVAC needs of the equipment.</p> <p><b>Age:</b>                      Not more than 40 years.</p> |
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2. Desirous candidates, having the requisite qualifications and experience, may send their applications alongwith an updated Curriculum Vitae, on the following address within 15 days of publication of this Advertisement. Last date of receipt of application is 15<sup>th</sup> September, 2023.

**Director (Admn)**  
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